Public Information Technology Solutions, Division

e-Tendering is a process of carrying out entire Tendering Cycle Online including submission of Price Bid such that Efficiency, Economy, Speed of Internet can be harnessed.

What is Contract Management?

The process that enables both parties to a contract to meet their obligations in order to deliver the objectives required in the contract. It covers transition and implementation, ongoing day-to-day management, evaluation, and succession planning."

Main Modules

- Tender Notice Creation
- Tender Promotion
- Tender Document
- Pre Bid Meeting
- Bid Submission
- Payment Gateway
- Tender Storage & Opening
- Tender Evaluation
- Negotiation
- Vendor Registration & Rating
- Tender Audit & Storage
- Contracts Management
- Tasks & Deliverables Monitoring
- Team Collaboration
- Track SLA Compliance

e-Tendering

Planning → Requesting & Receiving Offers → Evaluation of Offers → Contract Award → Contract Management

We acknowledge the fact that Citizens should become more demanding consumers of e-government services. They should have higher expectations for the quality and effectiveness of the services they receive and at the same time, public sector should cut spending costs and increase transparency.

Our applications, such as e-Tendering, are designed to facilitate all e-government levels between Government to Government (G2G), Government to Citizen (G2C) and Government to Business (G2B), providing significant strategic, administrative and operational benefits. Being an enterprise solution, e-Tendering can also be in great use for other industries where supply and contracts management is a great challenge for saving money and time.

What if you could turn ideas into projects? What if you could monitor every stage of design and implementation? What if you could influence and manage the complex ecosystem of all stakeholders such as: suppliers, partners, clients and customers?

Project.Trak™ (a .Trak™ based Solution) manages every job's and project's lifecycle, from setting up, scheduling and time recording to monitoring stages, tasks and deliverables.

Project.Trak™ is a solution designed from the ground up to help your organization achieve the full benefit of software-assisted tendering and contract management.

Project.Trak™ is feature-rich, flexible, scalable and secure. The software provides extensive functionality to facilitate tendering – procurement and contract management at each stage of the contract lifecycle.

As a Web based application **Project.Trak™** provides real-time visibility into your organization's tenders, supplies and contracts is the first essential step for managing complex procurement and contracts decisions .

Our **e-tendering and e-Contracts solution is implemented on Project.Trak™** so that all employees, partners, suppliers and the public can have visibility into your business relationships and management services. With this access to information, users at all levels of the organization, can make sound decisions to increase profits, mitigate risks and ensure a culture of compliance.

1Ꝺ Data Concept
years

Project.Trak™: Tendering, Procurement & Contracts mgt.

.Trak™ Accelerated Solutions Development Platform

.Trak™ is a C# .NET accelerated software development plateau that allows non-programmers, easily and effectively, to develop customized software solutions for their clients or even a whole business industry.

ABOUT US

Data Concept S.A. is a privately-held, leading European Information Technology Services and Solutions group of companies, headquartered in Athens, Greece

By implementing more than 200 Projects in the regions of Europe, Middle East and Africa (EMEA), over the last 10 years, we are experts in:

- the development of software and the integration of the best of breed applications, hardware and network, delivering turn-key solutions for the public sector and the enterprises
- the application of custom made on-demand solutions for businesses.
- Certified: ISO 9001:2008, ISO/IEC 27001:2005

REFERENCES

- Hellenic Postal Office - Piraeus Bank - Bulgarian Ministry of Tourism - Municipality of Nicosia - Hellenic Public Power Corporation

e-Tendering

Benefits

Organizations

- Completely Automated Process
- Shortens Procurement Cycle
- Economical and Environment Friendly
- Greater Transparency
- Improvement in work culture in the departments
- System aided Evaluation process
- On the fly reports/comparatives statement
- Minimize Human errors
- Minimal Storage Spaces
- Change in Perception – Progressive Organization
- Lesser hassle of communication and administration
- Contract Monitoring both in terms of Quality and Progress
- Electronic Archiving and Reference Library

Suppliers & Contractors

- Anytime & Anywhere Bidding
- Fair, Free and Fearless participation for vendors
- No dependence on Newspaper, Courier, Banks
- Zero Administrative hassles
- Can carry out all activities from any computer
- Economical – saving on Traveling cost
- Reduces efforts & cost of bidding
- No tenders can be missed because of distance
- Can submit bid on last minute
- e-Services for Contract deliverables
- Real time SLA monitoring

Secure Bid Submission & Awarding Process

- ❖ Create Bid
- ❖ Post Bid Tenders Docs on website or send it to certified suppliers
- ❖ Online request for clarifications - responses
- ❖ Electronic Submission (date and time)
- ❖ Time Stamping
- ❖ PKI – Electronic Signature – Username/Password
- ❖ Bid Submission using SSL
- ❖ Electronic Acceptance of Submitted Bid
- ❖ Opening from certified internal users
- ❖ Tender Opening Date & Time Verification
- ❖ Tender Opening Rights Verification of the Officer (username/pwd)
- ❖ Electronic record notes of meetings, revise acceptance criteria
- ❖ Matching Offers with Terms of References and specifications
- ❖ Automatic Rating of each offer with award criteria
- ❖ Declare Contractor and/or Supplier, Electronic notification
- ❖ Plan and Create Contract (electronic library, legislation)
- ❖ Deliverables (check time and cost against financial offer)
- ❖ Tasks (check durations and sequence)
- ❖ Project Team (Check qualifications and roles)

INDUSTRIES

Central & Local Government

Utilities Corporations

Enterprises

Tourism & Hospitality

Defense

Telcos

Banks

NGOs

Public Information Technology Solution   Division